**HOLY SPIRIT PUBLIC SCHOOL, PAYYANITHOTTAM**

**POONJAR THEKKEKARA P.O , KOTTAYAM, KERALA**

**Affiliated to CBSE Delhi Reg. No. 930836**

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Phone No. 9745649278

**Circular No. 1 /2024 - 2025**

The school year is about to unfold and it over flows with hope and promise! I hope you are relaxed , recharged and rejuvenated and ready to start a new school year. Children, today is your day ! Your mountain is waiting so .... Get on your way .

**Kindly note the following instructions**

1. **First P.T.A General Body Meeting [ Pre- KG –X] will be held on 1st June 2024 at 10 am in the main school auditorium.**
2. School re – opens for classes UKG – X after summer vacation on 3rd June 2024, class till 12.30 pm . Next day onwards there will be regular classes according to the time table.
3. Environment Day celebration will be held on 5th June 2024

[ competitions : 1. Placard making , Sub: Beat land Pollution 2. Recycled craft making. ]

1. Pre – KG /LKG classes will begin on 8th June 2024 . Students of Pre – KG /LKG are to be present on that day with their parents in the Kinder Garten [KG ] campus at 10 am. Next working day onwards classes will be regular[ 9.10 am – 3.10 pm ] . One pair extra colour dress should submit to the class teacher on the following day [ well packed & Should be written name.]
2. Books [ texts & notes] should be neatly covered with brown paper.
3. Students should be in full uniform from the first day onwards.
4. School hours - 9.10 am - 3.10 pm

Office hours – 8.45 am – 4pm

1. School fee will be collected in four installments in advance before the beginning of each term. [June 30th , August 16th , Oct 1st , January 15th]
2. The note book list has been posted on Whatsapp group.
3. Every Monday there will be weekly test paper.
4. The school provides transportation facilities to students for to and fro commutation. All the students who hire the school bus should be in your stop at the correct time , vehicle may not wait for anybody .School bus timings will be posted in the class Whatsapp group.
5. Please feel free to call at any time. Principal No. 9745649278.
6. You can drop all your doubts , concerns to the school official whatsapp number 9745649278 .

Thanking you

Sr. Alphy

Principal