**HOLY SPIRIT PUBLIC SCHOOL, PAYYANITHOTTAM**

**POONJAR THEKKEKARA P.O , KOTTAYAM, KERALA**

**Affiliated to CBSE Delhi Reg. No. 930836**

**Email : holyspiritpublicschool@gmail.com**

**Website:www.holyspiritpublicschoolpayyanithottam.com**

Phone No. 9745649278

**Principal Letter : 3 / 2023 – 2024**

 We approach the end of another beautiful year , I want to reflect on the incredible journey we have shared together. This year has been filled with growth , learning and countless unforgettable moments. From first day of school to this very moment. It has been my privilege and honor to serve as principal. As we bid farewell to this year, let us remember the cherished memories we have made from class room to field trips and assemblies to sports and arts and celebrations.

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**Kindly note the following instructions**.

* Admission for the next academic year has begun.
* Kindly pay all the fee dues on or before 5th March 2024.
* Result will be published on 8th April 2024 at 10.00am .Parents can collect progress card through the open house on the same day from 10 am to 12.00 pm .
* Re – admission and registration for std I will be on 8th April 2024 from 9.30 am to 12.00 pm in the main school office. Parents of UKG students have to come with Passport size photo , photo copies of Aadhar card and Birth certificate.
* School office will be working during summer vacation from 10 am – 2.30 pm. On Holy week , Vishu , May day , Second Saturday and Sunday , office will be remain closed.
* Text book distribution will be held on 16th and 17th May 2024 from 8.30 am to 12.30 pm in the main school campus.
* The sc hool reopens after summer holidays on 3rd June 2024.
* For Annual Examination kindly see the time table given in the next page.
* Those who need uniform please collect from 18th March 2024 onwards. Distribution time 10.00 am to 2.00 pm.
* The Graduation ceremony of UKG students will be held on 22nd March 2024 at 10 am in the KG campus.
* All students need to bring their library books back by March 15th.
* School closes for summer vacation on 26th March 2024 for Standard section and on 21st March 2024 for KG Section.

**Annual Examination Time table [ I – VIII]**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date** | **I** | **II** | **III** | **IV** | **V** | **VI** | **VII** | **VIII** |
| 18.03.2024 | English  | Malayalam | English | Maths | Science | Science | Hindi  | IT |
| 19.03.2024 | IT | Hindi | S.S | Science | Maths | English | Malayalam  | English |
| 20.03.2024 | Hindi | IT | Malayalam | SS | Malayalam | Maths | English | Hindi |
| 21.03.2024 | Malayalam | Maths | Science | IT | English | SS | Maths | Malayalam |
| 22.03.2024 | Maths  | English  | IT | Hindi | Hindi  | IT | Science | Maths |
| 25.03.2024 | Science | S.S | Hindi | English | SS | Hindi | SS | Science |
| 26.03.2024 | S.S | Science | Maths | Malayalam | IT | Malayalam | IT | SS |

**Unit Test I [Std IX]** **Annual Examination Time table [LKG - UKG]**

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| --- | --- |
| Date  | Subject |
| 19.03.2023 | English |
| 20.03.2023 | Malayalam |
| 21.03.2023 | Maths |
| 22.03.2023 | Science |
| 25.03.2023 | SS |
| 26.03.2024 | IT |

|  |  |  |
| --- | --- | --- |
| **Date** | **LKG** | **UKG** |
| 15.03.2024 | English  | Malayalam |
| 18.03.2024 | Maths | English |
| 19.03.2024 | Malayalam | EVS |
| 20.03.2024 | EVS | Maths |
| 21.03.2024 | Colouring  | Colouring |

Dear students ,

 I encourage each and every one of you to embrace the upcoming summer break as a time for rest, relaxation and rejuvenation. Take the opportunity to explore new interests, spend quality time with loved ones. May your holidays be filled with joy , laughter and adventure. Best wishes to our outgoing batch , grade X , whom we will miss greatly . Please come back and visit.

May you all have a ***Blessed Easter and Prosperous Vishu …***

God bless you all

With warm regards,

Sr. Alphy

Principal